

JOB VACANCY - KITCHEN SUPERVISOR/COOK

Job purpose and scope: To manage the delivery of hot breakfast and lunch services to all site staff. To effectively manage all aspects of the canteen from maintaining hygiene standards, controlling inventory and the day-to-day running of the catering facilities.

Location: Trafford Park, Manchester

Working hours: 40 hours per week, 06:00 – 14:30 Monday to Friday

Principal Accountabilities:

- Preparation of food for breakfast and lunchtime menus. Assisting with the preparation of meal ingredients, which includes washing, cleaning, peeling, cutting, and chopping fruit, vegetables, poultry, and meat.
- Conducting opening and closing checks to ensure effective running of the kitchen.
- Following the 'Safer Food Better Business' guidebook for good hygiene and management of the kitchen environment to Food Standard Agency (FSA) standards.
- Control of inventory and ordering stock when required; overseeing food stock levels and restocking on time.
- Ensuring ingredients are tagged, date-labelled, covered, stored and rotated effectively
- Independent shopping for consumables, e.g. spices, using petty cash provided.
- Sweeping and mopping the kitchen floors as well as wiping down kitchen walls.
- To act as a known skills source and knowledge base for the Kitchen Assistant.
- Taking payments for meals, handling cash and card transactions and reconciling at the end of the day.
- Find suitable temporary cover for staff absence.
- Arrange servicing and cleaning of kitchen extraction hood to comply with Fire regulations.
- Work in line with the company's Mission, Vision and Values.
- Any other additional duties as required.

Required Qualifications/Experience/Competencies:

- 2 years (minimum) Catering experience essential
- Level 2 Food Safety and Hygiene Certificate essential
- NVQ Level 2 or 3 (Food Production/Cooking) preferred
- First Aid at Work trained
- Working knowledge of catering equipment
- Sound understanding of food allergies and food-borne illnesses
- Positive, can do attitude and self-motivated
- Well organised and works well under pressure
- Excellent communication skills, both written and verbal
- The ability to stand for extended periods of time
- Willing to undertake any additional training

Applications:

Please email your covering letter and CV to jobs@axionrecycling.com.

Alternatively please post your covering letter and CV to: Christopher Camm, Axion Recycling Limited, Tenax Road, Trafford Park, Manchester M17 1JT

Posted: March 2020